

**U.S. Department of Labor  
Office of Youth Opportunities (OYO)  
Youth Opportunity Grants (YOG) Technical Assistance  
Update**

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The U.S. Department of Labor (USDOL) Office of Youth Services/Office of Youth Opportunities (OYO) brings you the Youth Opportunity Grant (YOG) Technical Assistance Update. On a bi-weekly basis, the update will provide important announcements and information for YOG sites, partners, and coaches.

Please let us know if these updates are useful to you and how it might be improved to better serve your needs. If you have information or items to contribute, or topics that you would like see covered, please contact Susan Rosenblum, Office of Youth Opportunities, at [srosenblum@doleta.gov](mailto:srosenblum@doleta.gov) or (202) 693-3597.

**Message From Lorenzo D. Harrison, Administrator, Office of Youth Services**

*Now that we are into the second year operation of the Youth Opportunity Grants (YOG), I want to call your attention to new guiding principles that have been posted on the Employment and Training Administration (ETA) web site, along with a vision and mission statement. Please note that several of the guiding principles apply to youth programs and reflect many of the core principles that underlie an effective youth development strategy. Please share these principles with your colleagues and YOG partners. It is important that we all continue to assess the progress and quality of our Youth Opportunity Grant programs against these framework.*

**ETA MISSION**

The mission of the Employment and Training Administration is to contribute to the more efficient functioning of the U.S. labor market by providing high quality job training, employment, labor market information, and income maintenance services primarily through state and local workforce development systems.

**ETA VISION**

Our vision is to promote pathways to economic liberty for individuals and families working to achieve the American Dream. On behalf of American taxpayers, the Employment and Training

Administration will administer effective programs that have at their core the goals of enhanced employment opportunities and business prosperity.

## **GUIDING PRINCIPLES**

1. We will be faithful to the American taxpayer and support programs that are outcome-focused and results-oriented.
2. We will encourage business growth through the creation of an agile workforce—one that can respond quickly and effectively to the changing needs of business and the new economy.
3. We will strive to turn individuals into career entrepreneurs by equipping them with the information they need to develop the knowledge, skills and abilities sought after in the new economy.
4. We will bolster opportunities for those less fortunate so they can gain the freedom to make sound economic decisions for themselves and their families.
5. We will uphold the principles of federalism and understand that states and local communities are the most competent administrators of our domestic concerns.
6. We will administer a workforce system that partners and connects with public and higher education systems to prepare the workforce of the 21st Century with career opportunities and skills in high job growth sectors.
7. We will ensure that our youth workforce training programs have a strong educational component, since it is clear that income and opportunities increase exponentially with education credentials.
8. We will support strong families and vibrant communities by working with community and faith-based organizations.

## **Seafarers International Union Offers Training and Jobs in the Maritime Industry**

Learn about opportunities for placing young women and men in specialized training and placement in career track jobs in the Maritime industry and the Seafarers International Union (SIU). Starting wages for ocean-going freighters are \$30,000 to \$40,000 per year. The Maritime industry and SIU need to recruit 10,000 entry-level people from across the country over the next five years. They want to create awareness throughout the Workforce Investment System concerning their industry and its benefits.

The training is approximately 34 weeks in Piney Point, Maryland. The training and room and board is provided at no cost. Stipends of \$20.00 a week are provided for training time on land (approximately 20 weeks) and \$542 per month is paid during training while aboard the vessel (approximately 13 weeks). Costs incurred by trainees are minimal and include transportation to Piney Point, Maryland, uniform, Coast Guard fees and medical fees. To learn more about this opportunity, please review the attachments and explore the Seafarers International Union website ([www.seafarers.org](http://www.seafarers.org)). For additional information and/or questions, please contact Bart Rogers of the Seafarers International Union, 1-877-235-3275 or 301-994-0010, ext. 5317.

For more information on the industry and training, please see the attached document, **Maritime Industry/Seafarers National Project**.

### **National Service Learning Conference Issues Final Call for Presenters by September 30, 2001**

The 13th annual National Service Learning Conference will convene in Seattle, WA, March 20 - 23, 2002. The theme "Reflecting on the Past, Envisioning the Future," recognizes not only the roots of volunteerism and service, but also charges us to look and move forward. The conference committee is currently seeking high quality proposals that explore ways that schools, colleges, and community-based organizations form partnerships to meet both the learning goals of the students and the needs of communities. The Conference is emphasizing presentations, papers, interactive workshops, demonstrations and panels that address the issues and topics in the conference strands in the context of service learning.

The conference strands are:

Lifelong Learning  
Social Justice and Diversity  
International  
Youth Involvement  
Spirituality  
Environment  
Research and Policy  
Community Development  
Academic Excellence

Please access the Call for Presenters application at [www.nylc.org](http://www.nylc.org). Proposals must be received by September 30, 2001. Please send them to OSPI, Attn: Nasue Nishida, P.O. Box 47200, Olympia, WA 98502. If you have questions, please contact Nasue Nishida via email, [nishida@ospi.wednet.edu](mailto:nishida@ospi.wednet.edu), or phone, 360.725.6104.

### **DOL Announces Conversion to Web-Based Application for Performance Management Reporting**

The Department of Labor has decided to transition all Youth Opportunity Grantees currently using the ADS from the TEAMS application to eTEAMS YO. eTEAMS YO is the web-based version of the TEAMS product.

The transition process will involve the following:

- \* Covansys will provide Grantee training.
- \* Covansys will perform a test data conversion from the TEAMS database into the new eTEAMS YO database.
- \* Data conversion activities will be carried out on weekends, so that normal business operations will not be affected.
- \* Both Covansys and the Grantee will validate data within the eTEAMS YO database after a test conversion.
- \* After validation, Covansys will convert the entire TEAMS database into the new eTEAMS YO database.
- \* Grantee will then operate with the new eTEAMS YO application.

Covansys will outline, in some detail, how this process will work and will define the responsibilities assigned to each Grantee under separate communication(s). This information will be sent to each Grantee in the very near future.

The schedule requires that all sites be transitioned no later than the end of November, 2001. We understand that some Grantees are in a better position to transition than others. Covansys will ask each of you to select a date for training and conversion that suits your needs. Due to the possibility that more than one site may select the same training date, we will not be able to guarantee a training dates until after the date selection deadline. Each Grantee is accountable for its own successful training and conversion within this timeframe.

If you have any questions regarding this announcement, please send them to [YOGHelp@covansys.com](mailto:YOGHelp@covansys.com).

## **Region V Youth Development Conference Set for December 5-7, 2001 in Chicago**

Come to Chicago to get the information you want on planning and administering youth programs, and enjoy a festive time of the year in this great city! On behalf of Region V Employment and Training Administration and our 10 states, we invite you to be a part of this most exciting and productive regional youth workforce conference. The conference will provide information, program models, exhibits and answers to the issues that concern you. This year's conference workshops reflect preferences of local youth councils and youth program operators in all 10 states and will feature three themes:

**Partnerships**—building and enhancing the community partnerships fundamental to comprehensive youth services;

**Leveraging resources**—to expand our capability to reach the youth who need our current services; and

**Youth involvement**—to ensure that our programs genuinely respond to the needs of youth, and that young people take ownership of the services we provide.

The conference will be held at the Chicago Marriott Downtown Hotel. Keep an eye on our web site for a preliminary agenda and registration information:

<http://www.doleta.gov/regions/reg05/Home/index.cfm>

## **PUBLICATIONS**

*“Sources Of Funding For Youth Services”* provides a comprehensive listing of up-to-date references of potential partners and available funding resources that can be tapped to enhance service delivery to youth. The guide also contains information on the key elements of developing a proposal when trying to partner with potential funders. The Leonard Resource Group (LRG), Inc., under a contract with the U.S. Department of Labor’s, Employment and Training Administration’s, Office of Youth Services (OYS), developed the guide. You can view and download a copy of the guide on the OYS web site at [http://www.doleta.gov/youth\\_services/maps-founding.asp](http://www.doleta.gov/youth_services/maps-founding.asp).

*Current Jobs and Future Options: A Guide for Unions to Educate Youth About Work* is now available. The guide, prepared under a School-to-Work grant from the US Department of Labor, Employment and Training Administration, describes the range of activities and programs that unions have initiated to reach out to young people before they graduate from high school. The guide offers insights on work and today’s youth, valuable suggestions for union sponsored school-to-work programs, answers to teens’ questions about the workplace, program funding and online resources. The guide includes a poster and is available from the AFL-CIO, Working For America Institute (WAI), 815 16<sup>th</sup> Street, NW, Washington, DC 20006, phone: 1-800-842-4734 or 1-202-466-8010. You can also view and download the guide on the Internet at <http://www.workingforamerica.org/currentjobs/page1.htm>.

*Wall-to-Wall: Implementing Small Learning Communities in Five Boston High Schools* is a new publication from Jobs for the Future (JFF) and the Education Alliance/Northeast and Islands Regional Educational Laboratory at Brown University. Written by Lili Allen, Cheryl Almeida, and Adria Steinberg of Jobs for the Future, *Wall-to-Wall* looks at three years of experience as Boston has encouraged schools to restructure entirely into smaller learning communities. *Wall-to-Wall* discusses key Boston findings and their implications for reform in other school districts choosing small learning communities as a whole school reform strategy. Boston is one of the school districts participating in JFF’s Connected Learning Communities Initiative. You can view and download *Wall-to-Wall* at [www.jff.org/news/whatsnew.html#WalltoWall](http://www.jff.org/news/whatsnew.html#WalltoWall) or visit the Education Alliance Web site: [www.lab.brown.edu](http://www.lab.brown.edu). For print copies, contact the Education Alliance at 401.274.9548.

## **FUNDING OPPORTUNITIES**

## Applications Due October 1 for Community College Awards

MetLife Foundation and Jobs for the Future will recognize two community colleges that are breaking new ground in taking an institutional, community-wide approach to educational and career advancement for traditionally underserved youth and adults.

Applications are due October 1, 2001. The winning colleges will each receive a \$30,000 award and national recognition in awards brochures, related publications, and an on-line, "virtual tour" of its institution. The winners of the 2001 MetLife Foundation Community College Excellence Awards will be leaders in integrating exemplary practices in all parts and programs of the institution. This program will reward institutions that: cross boundaries between education and workforce development; are focused on achieving high levels of access, retention, and advancement for underserved learners of every skill and age level; and reach beyond their walls to high schools, four-year colleges/universities, and community-based and business organizations to forge a concerted community effort to help underserved people advance to economic self-sufficiency.

For more information and to download the award application, go to [www.jff.org/programs/cluster1/metlife.html](http://www.jff.org/programs/cluster1/metlife.html) or contact Dr. Jane Milley or Leslie Haynes at Jobs for the Future, (617)728-4446, [jmilley@jff.org](mailto:jmilley@jff.org), [lhaynes@jff.org](mailto:lhaynes@jff.org).

### ***IMPORTANT DATES TO REMEMBER***

#### **September**

**September 14:** Nominations due for the Presidential Task Force on Employment of Adults With Disabilities (PRFEAD) Youth Advisory Committee. For more information, contact Christina Lo, Office of Youth Opportunities, (202) 693-3599 or e-mail: [clo@doleta.gov](mailto:clo@doleta.gov).

**September 13 - 14:** The PEPNet 2001 Institute Doubletree Crystal City, Arlington, VA. The annual Promising and Effective Practices Network (PEPNet) Institute is a unique, interactive conference that connects professionals to what works in youth employment programming. The highly acclaimed Institute has sold out early every year-so register now! **WORKSHOP**

**INFORMATION IS NOW AVAILABLE AT**

<http://www.nyec.org/pepnet/instituteworkshops01.htm>

For more information, visit [www.nyec.org/pepnet\\_institute](http://www.nyec.org/pepnet_institute). See the flyer in PDF format at [www.nyec.org/Institute01.pdf](http://www.nyec.org/Institute01.pdf) or contact NYEC at (202) 659-1064. (E-mail: [nyec@nyec.org](mailto:nyec@nyec.org))

**September 17 - 18, 2001:** Southern and Delta Regional Rural Conference Louisville, Kentucky  
<http://www.doleta.gov>.

**September 19 - 22, 2001:** Fifth Annual Biennial Conference on Your City's Families in Minneapolis, MN sponsored by the Institute for Youth, Education and Families of the National League of Cities. For more information go to their web site at <http://www.nlc.org> or call 202/626-3000

**September 20:** Teleconference: Myths, Facts and Illicit Drugs: What You Should Know; the 4<sup>th</sup> in a four-part series is on marijuana. All viewing sites must register in advance to receive the necessary satellite coordinates. Sites may register through the Internet by logging on to: <http://www.dlnets.com/cd/htm> or calling 887-820-0305.

## **October-November**

**October 1, 2001:** Deadline to apply for Youtn Offender Initiative: Reentry Grant and Demonstration Grant Programs. For more information, go to the DOL ETA web site: <http://wdsc.doleta.gov/sga/sga.asp>.

**October 18 – 21, 2001:** Film workshop for YO! grantees in Philadelphia, PA. E-mail [astom@doleta.gov](mailto:astom@doleta.gov) for more information.

**October 24, 2001:** National Disability Mentoring Day, a cooperative effort between the Department of Labor, the Task Force on Employment of Adults with Disabilities and the AAPD.

**October 28 - November 2 in Leesburg, Va:** Youth Opportunity Grants Leadership Institute

## **December**

**December 5-7, 2001 –** Second Annual Region V Youth Development Conference: Chicago Marriott Downtown Hotel, Chicago, IL. For more information, see <http://www.doleta.gov/regions/reg05/Home/index.cfm>.

**December 16 - 21 in San Diego, California:** Youth Opportunity Grants Leadership Institute

## **2002**

**March 20-23, 2002:** National Service Learning Conference at the Seattle Convention Center. Applications are available on the NYLC web site at: <http://www.nylc.org/conference2002/>